



CALL FOR CANDIDATES

October 7, 2022

Dear Homeowner(s),

As managing agent of **University Place Dallas Homeowners Association, Inc.** we are pleased to announce that a Virtual Annual Election Meeting of the Members will soon be scheduled. This election is to elect five (5) members to the Board of Directors. This notice is to provide Class A Members who are interested in serving on the Board of Directors the opportunity to submit a Candidacy form.

If you would like to nominate yourself, or another Class A Member as a candidate, please complete the enclosed form and return it using one of the methods below. **With the format being virtual**, floor nominations and write-in candidates will not be accepted during the meeting. Therefore, to have your name placed on the ballot, it is very important that all Candidacy Forms be received in our office;

No later than Monday, November 7th, 2022, at 5:00 p.m.

Please return via:

- **E-mail:** sandy@essexhoa.com
- **Fax:** (469) 342-8205; **Attn:** Sandy Cordon
- **Regular US Mail:**
University Place Dallas Homeowners Association, Inc.
c/o Essex Association Management, LP
Attn: Sandy Cordon
1512 Crescent Drive, Suite 112
Carrollton, TX 75006

Shortly after the deadline date noted above, a packet containing the information on how to register and log into the Annual Election Meeting will be sent out. **Please be sure you are registered on your Association's website at www.universityplacedallashoa.com in order to vote electronically at the upcoming election.** An electronic vote counts for quorum which must be met in order to hold the Annual Election Meeting. If you have any questions, please submit your inquiries from the "Contact Us" tab located on your Association's website and an Essex representative will respond promptly.

Sincerely,

Essex Association Management, L.P., Managing Agent
On Behalf of **University Place Dallas Homeowners Association, Inc.**

cc: HOA File
Enclosures: Candidacy Form

Essex Association Management, L.P.
1512 Crescent Drive, Suite 112
Carrollton, TX 75006
Phone: (972) 428-2030
www.universityplacedallashoa.com